



## P.21-16 Multi-User Community Hub (MUCH) Project Highlight Report

<b>Project Name:</b>	Multi-User Community Hub (MUCH)	<b>Project Manager</b>	Verity Bennett	<b>Project Sponsor:</b>	Sarah Rhoden	<b>Report covers period of:</b>	September 2025
<b>Capital Code:</b>	C8435	<b>Client Dept:</b>		<b>NCC Community Services</b>	<b>Lead Designer:</b>		Hudson Architects
					<b>Cost Consultant:</b>		Turner and Townsend
<b>Project Code:</b>	P.21-16	<b>End User (if applicable):</b>		King's Lynn residents and visitors to the town	<b>Contractor on Site:</b>		Mace

### Management Summary

	1.Overall Status	2.1 Risks	2.2. Issues	3.Financials	4.Timelines	5.Resources
<b>This Report</b>	A	A	G	G	G	G
<b>Last Report</b>	A	A	G	G	G	G

### Project Definition

**Project Stage:** RIBA Stage 5

#### Objectives:

- Develop a co-located 'community multi-use hub' facility in the town centre of King's Lynn
- Provide skills and educational opportunities for residents starting at entry level. Develop new community adult learning education and higher education courses that meet skills needs in the Town.
- Develop new community partnerships to provide a variety of programming and community support offers from the hub
- Provide services and facilities for start-ups and local businesses

**Scope:** To create a modern, accessible library, learning, and community hub in the heart of King's Lynn town centre.

### 1. Overall Status (high-level summary)

Overall RAG status is Amber.

- There is a risk that the building may be ready for use before the completion of the required external works. This situation could result in the library opening while activities are still ongoing outside.
- Key Points to Emphasise:**
  - The building itself will be ready before the external works are finished.
  - Opening may occur while some external works are ongoing,
  - The timeline for completion of these external works is uncertain due to planning permissions and coordination with multiple landowners and utility providers.
  - As a result, we have considered the plan for opening and will share this with the Neighbourhood Board in October
  - Work continues with various partners and groups to build a strong offer for the new library building. This work is split into three themes: Internal working group, Skills and Business partners and VCSE groups.

#### 1.1 Decisions required by the Neighbourhood Board

- No decision required this month

#### 1.2 Achievements during this period

- Manifestations and signposting have been agreed, and samples are being produced for sign off



## 2. Risks and Issues

### 2.1 Key Risks [all red and increasing amber] – something that may happen

Risk ID (1/25)	Risk Title	Description	RAG Status	Risk Category	Mitigation	Dated Comments
	Planning conditions for external works	The library may be ready to open before external works are finished,	A		Progressing all works inside the red line boundary (where planning permission is already secured). Submitting a new planning application for external works and actively engaging with land and asset owners (BT, UK Power Network, Highways, Anglia Water, Vancouver Centre). Exploring different opening scenarios, including partial or soft opening options. Working with the contractor to develop a safe opening plan that allows for ongoing external works while maintaining public safety and operational standards.	06.10.25

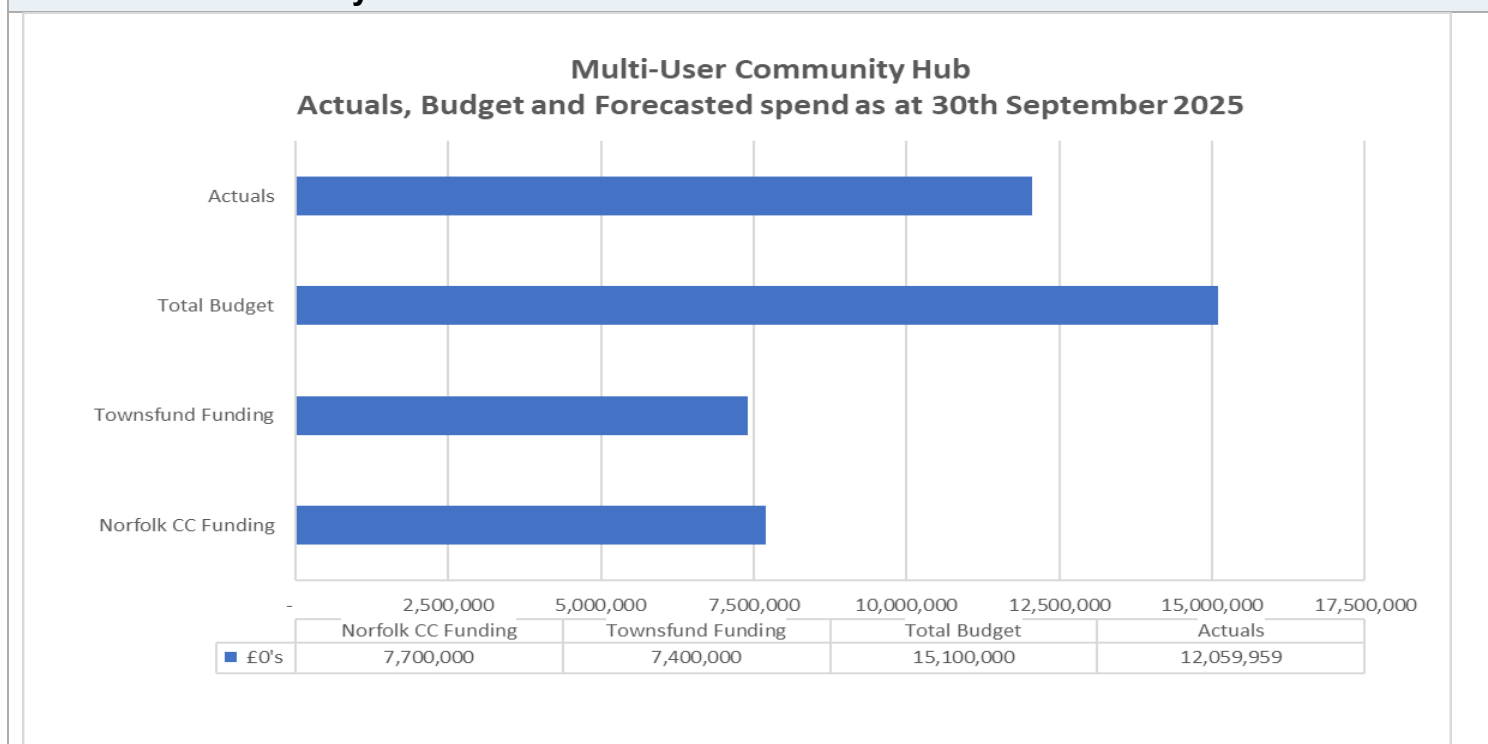
### 2.2 Key Issues [all red and increasing amber] – something that has happened

Issue ID (0/2)	Issue Title	Description	RAG Status	Issue Type	Resolution Plan	Dated Comments
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Note: further detail on Project Risks and Issues can be found in the Risks and Issues Log.

Note: will vary for each project.

## 3.1 Financial Summary





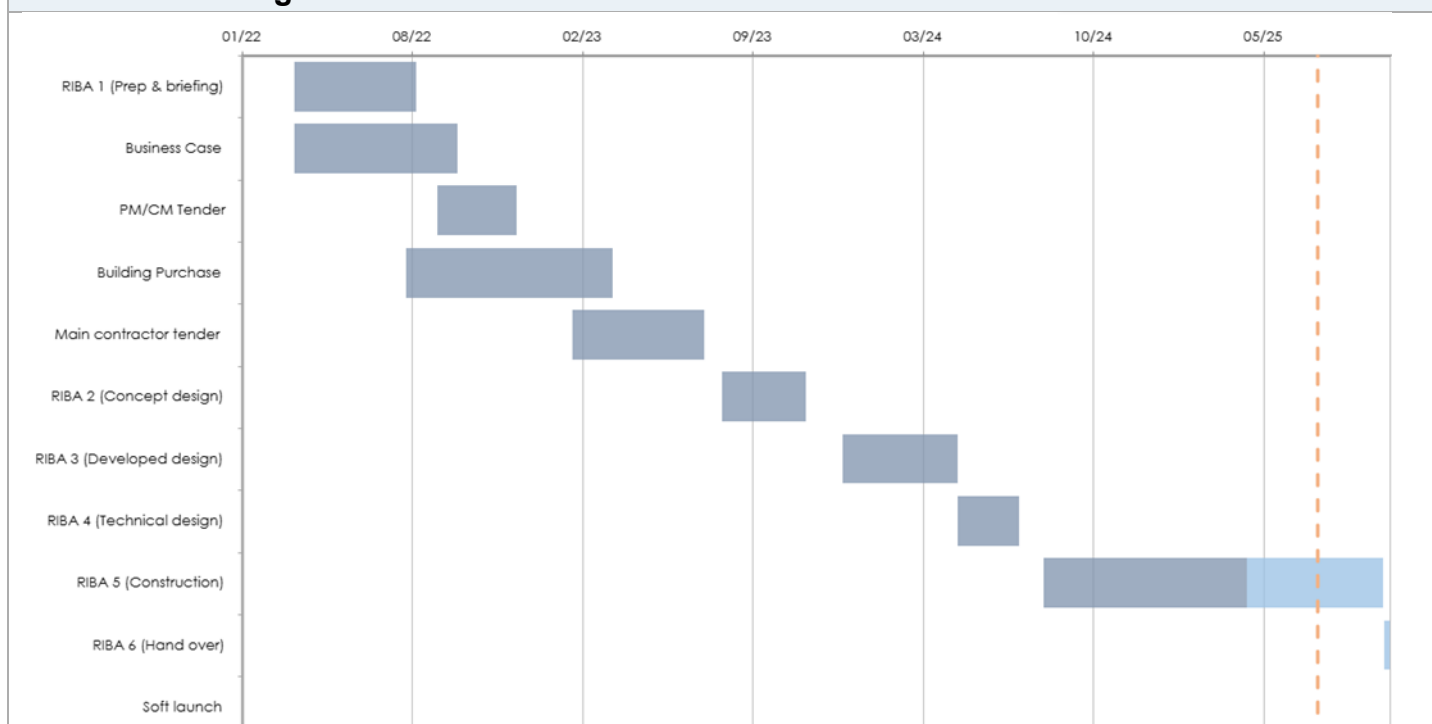
### 3.2 Financial Commentary

- Total project actuals to date are £12.1m against an overall project forecast of £15.1m, actuals primarily relate to Norfolk County Council charges invoicing from the primary supplier. Costs in the last quarter for September, August & July totals were £5.4m, costs are significantly higher than the previous Quarter (April, May & June) which were £1.8m, the YTD budget is £7m in 2025-26 with YTD actuals at £7.2m. No deep dive triggers as costs are now over the MHCLG trigger.
- The funding from the Town Deal fund of £7.4m has now been fully utilised for the MUCH project and the Norfolk County Council funding is now being taken totalling £4.7m with £3m remaining to be utilised.

### 3.3 Project Contingency and Change Control

Change Ref	Description	Cost Impact	Programme Impact	Other Impact	RAG Status	Approval given by	Date of change
N/A							

### 4. Timelines – High Level Milestones



### 4.1 Timelines Commentary

We have considered various scenarios that could affect the opening date for the new library. The proposed opening date will be shared with the neighbourhood board.

### 5. Resources Commentary

Resources remain GREEN

### 6. Communications and Engagement

- Work continues with various partners and groups to build a strong offer for the new library building. Work is split into three themes: Internal working group, Skills and Business partners and VCSE groups.

### 7. Outputs and Outcomes

Outcomes		
Description	Target	Notes
Amount of capacity of new or improved training or education facilities	5,200	



Number of learners enrolled in new education and training courses	100pa	
Number of learners / trainees / students enrolled at improved education and training facilities	350pa	
Number of learners/students/trainees gaining certificates, graduating or completing courses at new or improved training or education facilities, or attending new courses	100pa	
# of potential entrepreneurs assisted to be enterprise ready	32pa	
Improved perceptions of place by residents, visitors, and businesses	70%	
Increased footfall to the town centre	200,000 pa <sup>25</sup>	

Outputs		
Description	Targets	Notes
Number of new cultural facilities	1	
Number of derelict buildings refurbished	1	
Number of public amenities / facilities created`	1	
Amount of new office space – meeting rooms and hot desking	400sqm	
Amount of floor space repurposed (commercial) – spaces available for commercial hire	425sqm	
# of transport nodes with new multimodal connection points	1	

8. Other Matters	
Item	Comment
General stage progress	RIBA Stage 5, Construction
Procurement progress	As above
Proposed form of contract (e.g. JCT, NEC, Traditional, D&B)	JCT Design and Build (D&B)
Proposed route to market (e.g. IOTT, Framework i.e. DPS, HPCS, LCP)	Framework
Legal progress	Exchange and Completion on building complete
ICT, FF&E update	FF&E development in progress
Stakeholder engagement (comms)	
Local schemes / dependencies	Concept study of Baxter's Plain public realm (outside scope of MUCH)

9. Approved Documents								
	OBC [RIBA 0 Approval]	Client Brief [RIBA 1 Initiation]	Resource Brief	PID [RIBA 1 Gateway]	PID Update [RIBA 2 Gateway]	PID Update [RIBA 3 Gateway]	PID Update [RIBA 4 Design]	Final PID [pre-post tender]
<b>Status:</b>	✓	✓	✓	✓	✓	✓		
<b>Date Approved:</b>		Sept 22	Nov 22	May 23	July 23	Jun 24		
<b>Approved by:</b>		TDB	TDB	PB	PB	PB		

Last approved document: PID May 2023

Spend – Budget variance (Inc. Contingency)	Milestone Delivery RAG Status	Risk & Issue RAG status
<b>R</b> More than 10% over or under budget	<b>R</b> 13 weeks or more behind the critical path	<b>R</b> Need immediate attention
<b>A</b> Between 5% & 10% over or under budget	<b>A</b> 4 to 12 weeks behind the critical path	<b>A</b> Needs attention before next project review
<b>G</b> Within 5% of budget or less than £10k	<b>G</b> 4 to 12 weeks less behind the critical path	<b>G</b> Can be managed